

GENERAL VOLUNTEER INFORMATION

Duty Description Summary: Mentor- One on One Volunteer- PRS

Responsible to: Residential Team Lead and/or Residential Assistant Team Lead

Duty Description	<ul style="list-style-type: none"> • Spending One-on-One time with an Individual Served. • Providing attention to the Individual talking about their day, current events, etc. • Play games, work on puzzles or other recreational activities. • Assist in completing evening routines like meals, picking up room, laundry, set out clothes for next day, etc.
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Minimum Qualifications:

Experience	Preferred knowledge in social services field or complete Introduction to Developmental Disabilities online courses.
Knowledge, Skills, and Abilities	<ul style="list-style-type: none"> • Maintain confidentiality of individuals served and staff. • Understand and follow instructions. • Establish and maintain effective working relationships.
Certifications	<i>Requirements below will vary by program/position: Current LMC Driver's License, Defensive Driving, Mandt, CPR and First Aid certification.</i>
Special Considerations	<p>Special considerations include age requirements to meet state agency regulations and/or to meet insurance carrier requirements (i.e. KDOT, KDHE, Kansas CMS [PRTF]).</p> <p>Volunteers must be at least 18 years of age and have no criminal record. Volunteers under the age of 18 must be accompanied by a parent or guardian and both must have no criminal record.</p> <p>Driving positions must be at least 21 years of age, maintain a good driving record and have no criminal record.</p> <p>Some volunteer activities prefer same sex volunteer.</p>

Physical Demands:

Function	Frequency
Walking and Standing	100%
Sitting	Less than 10%
Bending / Squatting / Reaching	75%
Visual and Auditory Acuity	100%
Moving/Lifting – 50 lbs.	20%
Manual Dexterity	90%

Bloodborne Pathogen Exposure (mark the box that most accurately fits position)

Check One	Description of Exposure
X	Seldom exposed.
	Moderate exposure.
	High risk of exposure.